

Student Discipline Policy

Disciplinary Procedure

The following disciplinary sanctions are available to the TGSE Disciplinary Committee to correct the behaviors of students who are found guilty of misconduct:

- **Physical Exercise**

The sanction of physical exercise may be applied in cases of minor transgressions such as late attendance.

- **Verbal Warning**

Verbal warnings will be applied when minor transgressions are repeated.

- **Written Warning**

A written warning will be applied in situations where minor transgressions are still repeated following a verbal warning. The student will be given the opportunity to state his / her version of events. Based on this information and other available information the TGSE Disciplinary Committee can issue a warning. A copy of the warning will be given to the student, another copy will be sent to the parent / guardian and the original copy will be placed on the student's file. This warning will be effective for 6 (SIX) months.

- **Final Written Warning**

A final written warning will be applied in cases of serious misconduct or after a written warning has already been issued for transgressions of the same nature. The same procedure will be followed as in the case of the written warning. A final written warning will also be effective for 6 (SIX) months.

- **Expulsion**

Expulsion will be the last resort open to the TGSE Disciplinary Committee and will only be applied in cases where the behaviour of the student cannot be corrected.

- **Other sanctions**

The TGSE Disciplinary Committee may use other sanctions at their disposal to facilitate the corrective policy, include but not exclusively, manual work on the golf course, suspension from tournaments, and suspension from other school activities.

Disciplinary Hearings

In cases of serious misconduct a disciplinary hearing will be scheduled to deal with the matter.

- The student will be given the opportunity to state his / her case,
- The student may call witnesses to substantiate his / her case,
- Legal representation will not be allowed in a disciplinary hearing,
- An independent mediator from the Raizcorp group will chair the hearing and decide on the outcome of the hearing and any sanctions applicable.